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Title	Communications Division - Update		
Staff lead	Aaron Wyatt	Emily Persky	
Position	Communications Director	Communications Program Manager	
Email	aaronw@wsac.wa.gov	emilyp@wsac.wa.gov	
Phone	360.753.7800		
Synopsis	Communications staff members will highlight current communications work related to planning, external communications, program management, and organizational development.		
Guiding questions	<ol> <li>What is the communications agenda for 2015-16?</li> <li>How will communications activities and strategies support the Council's work in 2015-16?</li> </ol>		
Possible council action	☑Information/Discussion ☐Approve/Adopt ☐Other:		
Documents and attachments	☐ Brief/Report ☐ PowerPoint ☐ Third-party materials ☐ Other		



## COMMUNICATIONS UPDATE

Aaron Wyatt & Emily Persky | Council Meeting | August 2015





## 2015 COMMUNICATIONS - AGENDA





## WSAC COMMUNICATIONS' RESPONSIBILITIES



Support of ED & ELT

Program Management

Contract oversight





## COMMUNICATIONS LIKES PIE



Council mission

Agency internal plan (STEP UP)

Program goals and objectives

Agency products

should support

program objectives

and align with

communications strategies.

Audience Content Context

Message & Product

### **Projects**

- Roadmap communications plan (timeline, templates, complement handouts)
- 2. College readiness communications plan
- 3. SFA program administration communications plan (preliminary work)
- 4. Leg and policy communications plan (preliminary work)

# Highlight - Planning and Evaluation

### **Strategic Messaging Calendar**

Accounts for communications by audience and message in the academic calendar year.

Year-One <sup>®</sup>					
July¤	August∞	September¤	October¤	November¤	December¤
	Site-agreement- (sample)¤	Notec ard- ( <u>sample</u> )¶ ¤	Broc hure/flyer (sample)¶  ¶  Poster-(sample)- (metrics-available)¶  ¶  Update-site- coordinator- manual-(example)¶  ¶  Update-the-site- coordinator- training- powerpoint- (example).¶  ¤	CGW-press- releaselate- December- release-( <u>sample-story</u> )¶ ¶ Op-Ed-on- FAFSA/WASFA- Filing-(sample)¶ ¶ CGW-volunteer- button-( <u>sample</u> )¶ ¶ FAFSA-next- steps-postcard- ( <u>sample</u> )¶	Office-Hoursentry-on-events- (based-on-op-ed)- (sample)-¶  ¶ Update-FAFSA- filing-training- powerpoint- (example)-¶  ¶ WAFSA-training- Powerpoint- (sample)- (sample)-  [Sample]- [Sample]

## Current work - Organizational Development



### **Projects**

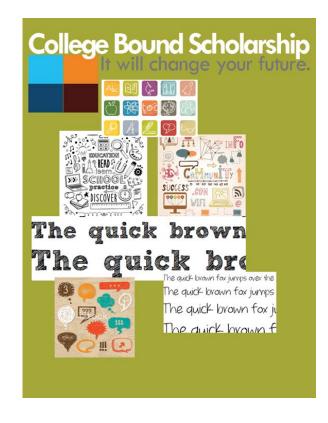
- 1. New templates for agency handouts and presentations
- 2. Photo and media use guidelines
- 3. News media protocols
- 4. Product development guide

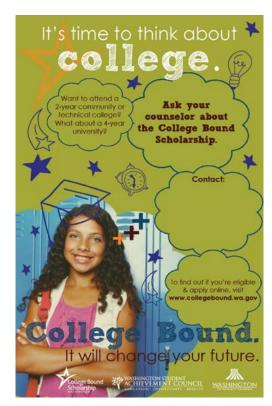
## HIGHLIGHT - ORGANIZATIONAL DEVELOPMENT



### **CBS** branding

Alison Eldridge created a new branding theme for CBS products.







## Current Work - External Communications

# Outreach & stakeholder relations Graphic design External Communications Talking points & messaging points & messaging Legislative support & relations reports Media relations Website: content management Web, social media, communication platforms

### Recently implemented or completed

- 1. CHA radio
- 2. High Five, Office Hours, Council Conversations
- 3. Handouts: Policy report overviews





## HIGHLIGHT - EXTERNAL COMMUNICATIONS

### Report overviews

These one-page handouts include highlights from the Council's formal reports.

### 2014 Disability Task Force Report

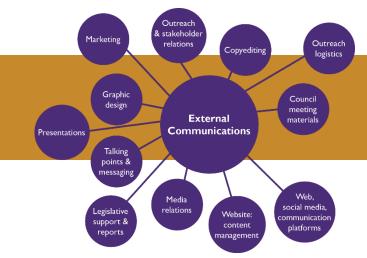
Pursuant to Senate Bill 5180 (2013 Session)

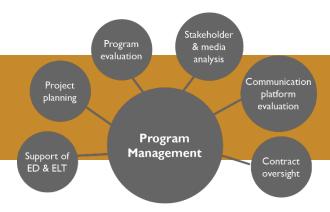


Classes of 2011 & 2012	All Students	Special Education Students
Number of high school graduates	132,177	11,110
Number of high school graduates enrolled in postsecondary	75,886	2,596
Percentage enrolled in postsecondary	57%	23%

#### RECOMMENDATIONS

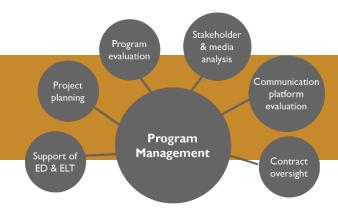
- The State Board of Education, in conjunction with the Disability Task Force, should develop guidelines for school districts that provide direction on how the Essential Elements of a High-Quality High School and Beyond Plan can be incorporated into and support IEP secondary transition services.
- 2. The Disability Task Force and Washington Student Achievement Council should develop online content and printable materials to help students with disabilities and their families identify target benchmarks to work toward at various stages of their middle and high school careers. This content should be available on ReadySetGrad.org.
- The state should allocate new funding to postsecondary institutions so they can offer more comprehensive services and provide more staff support to students with disabilities.
- 4. The state should ensure that all students—regardless of income—have access to the formal evaluations required by postsecondary institutions.
- The state should allocate funding to increase professional development opportunities for K-12 and postsecondary educators and staff on disabilityrelated training, specifically;
  - Secondary transition training for K-12 counselors, educators, and administrators.
  - Training on the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act for postsecondary faculty, staff, and administrators.





### Recently implemented or completed

- 1. RSG ADA compliance
- 2. Dual-credit look-up tool
- 3. NGA STEM, Pave the Way conference support
- 4. In the Know



### **Outreach Committee**

The committee's charter was approved in March 2015, and the committee is currently finalizing three project management plans for ELT's approval.

### Outreach Committee Charter and Scope

March 2015

Sponsor: Aaron Wyatt | Lead: Maddy Thompson | Organizer: Emily Persky

Approver: Gene Sharratt

### **Purpose**

This committee is tasked with implementing Goal 1, Objective A, Strategy 3 of the internal strategic plan (STEP UP), revised for implementation and linked here. This portion of the STEP UP is intended to support strategic allocation of resources for intentional agency-wide engagement with our partners and stakeholders.

Goal 1:	Objective A:	Strategy 3:
Serve as a Engage partners & educational advocate.	<ul> <li>Identify strategic opportunities for outreach and designate appropriate staff (delegates).</li> </ul>	
		Ensure delegates have the resources necessary to speak to their program and the agency as a whole.
		Ensure staff can serve as ambassadors for the agency and amplify work on social media.



## Questions?

Aaron Wyatt Communications Director

Emily Persky
Communications Program Manager